

**MINUTES OF ROWTON PARISH COUNCIL MEETING  
MONDAY 10 SEPTEMBER 2018 at 7.30pm**

Present: Councillors Bob Knight (Chair)  
Glenys Harrison (Vice-Chair)  
Paul Shannon  
Peter Thomas  
Howard Hopwood

In attendance: Clerk Christine Davies  
Cllr Stuart Parker (left at 8.10pm)  
6 local residents

**1 Apologies**

None

**2 Declaration of Interest**

None

**3 To consider the approval of the Minutes of the Ordinary Parish Council Meeting held on 09 July 2018**

Resolved: Minutes approved and signed as a true record by Cllr Bob Knight (Chair)

**4 Matters Arising not covered elsewhere on the Agenda**

Drainage Issue – Moor Lane: CWaC have cleaned the drains  
Overhanging Hedges: Cut back at Moor Cottage and Highfields

**5 Public Participation**

Members of the public in attendance requested the Parish Council to raise the issue of the need for a pedestrian crossing at the junction of Rowton Lane and Rowton Bridge Road on the A41. Residents described how it is becoming increasingly difficult for pedestrians to cross the A41 to access local facilities. Of particular concern are school children and pedestrians with buggies and wheelchairs trying to cross the A41. Residents are feeling increasingly isolated from their own community as it is easier to go into the village by car than foot, but this is not an option for those residents who don't drive. The Parish Council resolved to contact the Head of Highways to raise this issue. Cllr Parker to forward to Clerk appropriate contact email address. Residents also raised issue of overhanging hedge on left hand side of Rowton Lane leading up to junction with A41 and Rowton Bridge Road. Clerk to send letter to owners to kindly request to cut back.

## 6 Councillor Vacancy – To receive resignation of Cllr Doug Jenkins

The Parish Council received the resignation with regret and noted his valuable contribution regarding speed awareness measures. A Casual Vacancy notice will be displayed on the noticeboards to conform to legal requirements.

## 7 Highways

i) Build-up of mud on pavement nr Vaynol, Whitchurch Road. Clerk reported that CWaC to carry out street cleansing of this section w/c 10/09/18. Clerk to follow-up.

ii) Ditch at junction with A41 with short Rowton Lane to be cleared of debris. Work completed w/c 03/09/18

## 8 Village Green

i) Feasibility of separate electricity supply. Clerk had obtained information and costing of the 3-stage procedure to implement the electricity supply. After much discussion it was resolved the installation of a separate power supply was too costly and to look at alternative method. Cllr Thomas to cost the price of leisure battery, inverter and timer as a possible and suitable substitute for providing power to the Christmas tree lights.

ii) Cutting of Green – CWaC carry out grass cutting twice a year. Clerk to approach former councillor Doug Jenkins to obtain contact details of contractor to enquire if they are willing to cut grass on ad-hoc basis.

## 9 Village Green Volunteer Group

Cllr Shannon reported all working well and new rota to begin from December.

## 10 Finance

The following expenditure was approved:-

Payments	Amount	Cheque No
D Jenkins re reimbursement of grass cutting	£30.00	704
CM Davies July Sal 175.25 + 21.26 Exp	£196.51	705
CM Davies Aug Sal 180.73 + 23.53 Exp	£204.26	706
CM Davies reimbursement of printing Village Walk Flyer	£10.00	707

Cllr Peter Thomas signed and dated a copy of the electronic cash book reconciliation.

## 11 Planning

Decision still awaiting on 18/01143/FUL Orchard End, Greenfield Lane – demolition of existing building and erection of 2-storey detached dwelling. Planning application:18/01574/FUL Moor Cottage, Moor Lane has been withdrawn.

## **12 GDPR**

Personal Data Management and Audit Policy was formally approved and adopted by the council and will be uploaded to the Council's website.

## **13 Village Walk 23/09/18**

Flyer distributed and so far 24 people have confirmed attendance. Rowton Poplars to provide refreshments (tea/coffee, cake and sandwich) for 30 at a cost of £150.

## **14 Carols on the Green**

Date set for Thursday 13 December 2018 at 6.30pm. Cllr Knight to approach Rachel Morrey re availability to play keyboard, He will also contact Richard Fitton regarding erection of the tree. Cllr Thomas to order tree from Walker's Nurseries. Cllr Shannon has the Carol sheets and Cllr Knight has the wooden stool for the keyboard player. Cllr Hopwood volunteered the use of his gazebo. Clerk to obtain quote for 200 off A5 double sided flyer from Deva Print. Cllr Harrison to purchase gluhwein, squash, biscuits and mince pies.

## **15 Website**

In order to comply with legislation the website requires Councillor's Declaration of Interest to be accessible as well as the newly adopted Personal Data Management and Audit Policy. Clerk obtained quote of £98.75 from ACC Business Solutions who host the website to implement the changes.  
Resolved: Parish Council accepted quotation for work to be implemented.

## **16 Digital Mapping**

The Public Sector Mapping Agreement is a collective agreement between OS and the Government. By signing up to this free service allows access to OS digital mapping which provides detailed, accurate and up-to-date maps.  
Resolved: Parish Council to sign up to join.

## **17 Public Rights of Way**

Cllr Shannon explained that there are 4 Rights of Way within the parish and that they are a valuable resource. He is willing to provide an inventory of them and report back to the Council those which are in need of repair.

## **18 Issues for Discussion** Issues can be discussed but no decision made

Unidentified drones flying over Parish.  
Invite PC Rob Boulton to next meeting

## **19 Correspondence**

J Parker's Wholesale Catalogue  
The Clerk magazine – September 2018  
Clerks & Councils Direct – September 2018

## **20 Date of Next Meeting – Monday 12 November 2018**